

## **TOWN OF PINK**

### **PROCEDURE FOR BUILDING PERMIT/ACREAGE VERIFICATION APPLICATIONS**

#### **Background:**

To preserve and enhance compliance with Town Ordinance No. 8, this procedure was developed and adopted for use. All persons wishing to build or otherwise establish a home site on property located within the Town of Pink shall request and obtain an approved Building Permit/Acreage Verification prior to initiating any action related to constructing or moving a Residential Dwelling Unit, Manufactured Home, Modular Home, or Mobile Home House onto said property.

No home inspections are required. This process is to ensure you are in compliance with our one residence per 2.5 acre requirement in Town Ordinance No. 8.

All applications shall be reviewed at a regular Board of Trustees meeting and approval voted before a permit can be issued. Applicants shall be notified, by mail or email, within five (5) working days subsequent to Board action.

#### **Process:**

Applicants will obtain an application by contacting the Town via email, or by printing the application from the Town website. An application may also be obtained in person at a monthly Town meeting. To satisfy the requirements of this procedure and complete the application, the following is required:

- a. Legal description of the building site.
- b. Map which reflects the surrounding acreage of the site to indicate names of adjacent roads and approximate location of proposed building.
- c. General building plan of the building.
- d. Twenty dollar (\$20.00), non-refundable application fee.
- e. Completed Application for Building Permit/Acreage Verification with Applicant's signature and date.
- f. Return application by mail to Town of Pink. Application must be received by the last business day of the month to be included on the following month's meeting agenda.

**APPLICATION FOR BUILDING PERMIT/ACREAGE  
VERIFICATION (Part 1)**

**TOWN OF PINK  
P.O. BOX 250  
TECUMSEH, OK 74873  
(405) 287-4891**

**[townofpinkoklahoma@gmail.com](mailto:townofpinkoklahoma@gmail.com)  
[www.townofpink.com](http://www.townofpink.com)**

I, (print name) \_\_\_\_\_, hereby certify that the proposed building site meets all State and County Health Department requirements for home sites.

I further certify that:

- 1(a) The tract of land does encompass two and one-half (2.5) acres, or
- 1(b) The involved tract of land does not encompass two and one-half (2.5) acres but was, however, platted prior to enactment of Town Ordinance No. 8 as verified by attached documents.
2. There shall only be one residential dwelling unit per 2.5 acres tract, and
3. That the applicants, owners, and the subject tract are in compliance with Pink's Ordinance No. 8.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Cash Receipt No: \_\_\_\_\_

Date presented for Board Action: \_\_\_\_\_

Board action: \_\_\_\_\_

Date Applicant Notified; \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_

# **BUILDING PERMIT/ACREAGE VERIFICATION APPLICATION**

## **(Part 2)**

**Applicant's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **St** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone No:** \_\_\_\_\_ **Contact No** (if different) \_\_\_\_\_

**Email:** \_\_\_\_\_

### **Property Information:**

**Property Owner:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Property Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **St** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Legal Description of Property** (or provide copy of deed):

**Lot:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Subdivision:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Improvement Type:** Residential \_\_\_\_ Commercial \_\_\_\_ Industrial \_\_\_\_ New Construct \_\_\_\_

Mobile Home \_\_\_\_ Modular Home \_\_\_\_

**Other (specify):** \_\_\_\_\_

**Proposed Use of Property:** \_\_\_\_\_

**ATTACH MAP WHICH REFLECTS THE SURROUNDING ACREAGE AND  
PROPOSED SITE OF BUILDING**